



OPUSCARE INPATIENT CENTER HOUSE RULES

Patient Name: _____

MRN: _____

At OpusCare, we want you to feel at home, we are honored to be part of your family during this difficult time. We strive to provide each patient and family with the highest level of compassion and care. All of our efforts should be focused on caring for your loved one. With this in mind, we ask that everyone abide by the following rules to ensure that each patient and family receive the privacy and respect they deserve, as well as to provide an ongoing safe environment for all.

General patient care is a level of care that is used for pain management and/or symptom control. I/we (patient/family) understand that discharge planning will be discussed upon admission with the hospice social worker. I understand and agree that, due to the change in patient population and/or care needs, rooms are not permanently allocated. When symptoms and pain are controlled and managed, I am expected to return to my primary place of residence. If I don't, OpusCare will charge a daily room and board fee in advance.

I/We also understand that my room at OpusCare will be assigned by the Facility Manager and is subject to change without prior notice.

I acknowledge, consent and agree to the following:

- I understand that services provided in the Inpatient Unit will include skilled nursing care, psychosocial care, spiritual care, medical/ARNP care, and hospice aide care. Staff will assist with personal care and clinical services 24 hours a day, 7 days a week. Meals will be provided three (3) times daily, or as needed to meet dietary requirements, and maintenance/cleaning required for the clean and safe operation of the Inpatient Unit will be provided.
- I understand that I may express my concerns regarding the care and/or services provided in the Inpatient Unit, either in writing or verbally to the Nursing Care Manager or Manager.
- I understand and agree that there are appropriate areas in the patient's room for the storage of personal belongings. In addition, I understand and agree that I am requested not to bring valuables and/or large sums of money with me to the Inpatient Unit. I understand and agree that OpusCare shall not be liable for valuables, electronic devices and/or any lost or missing sums of money.
- I understand and agree that if I will cause any damage to the patient's room or living areas: the cost of repairing the damage will be assessed and charged to my account. Any changes made to the room must be approved by the Nursing Care Manager. Due to limited space available, furniture and large items cannot be brought into the Inpatient Unit without prior approval.
- I understand and agree that the Inpatient Unit wishes to maintain a pleasant and peaceful home environment for all of its residents and that disruptive, inappropriate and inconsiderate behavior will not be permitted in the Inpatient Unit.
- I understand that OpusCare will not be responsible for loss of personal belongings. Valuables/money, home medications and unnecessary clothing should be left at home. If personal belongings and/or valuables are left with the patient, and not sent home they will be noted on the Patient

Belongings Inventory form and will be signed by the patient or the patient's guardian. Belongings left after the patient has been discharged will be kept for 30 days after discharge, patient and family will be responsible for claiming the belongings before the 30 days.

- I understand and accept that the Inpatient Unit is a:

1. Smoke-free installation
2. A facility free of restrictions and seclusion

Keep the following oxygen therapy safety tips in mind: Prevention of fires and other accidents:

- Do not smoke or allow others to smoke near oxygen equipment
- Never disturb the flow of liters of oxygen than your doctor prescribes
- Do not use aerosols near oxygen equipment
- Do not use electric razors or hair dryers while oxygen is in use
- Do not cover oxygen tubes with clothing or bedding
- Turn off oxygen equipment when not in use
- Avoid petroleum-based lotions/creams such as petroleum jelly on or near your face.

These materials are highly flammable

- Never touch or handle oxygen equipment
- Always ask questions if you are unsure about any aspect of your oxygen therapy.

Our daily visiting hours are from 8:00 a.m. to 9:00 p.m. Our visitation policy was designed to maintain access to your loved one during this difficult time. All ages are welcome. To maintain an organized and calm environment, we only allow 2 visitors per room and 1 visitor to spend the night with your loved one. If the visitor is going to spend the night, he must arrive before 9:00 p.m. While we encourage children to visit family, we should always be considerate and respect the peace and privacy of other patients and their families. Please do not allow your children to roam the premises without the presence of an adult. We cannot be responsible for your children.

Our kitchen, family laundry and showers are available for your use. Please do not hesitate to ask for help from our staff. Children are welcome to use our children's area, dining room and living room. Due to safety reasons, do not allow your children to enter the kitchen area without the presence of an adult.

Visitors can bring food that can be placed in the microwave. Any food stored in the refrigerator or pantry should be labeled and dated and placed in a sealed container. Please understand that we will have to discard any food after 72 hours. Please clean up after yourselves.

Pet visits will be considered on a case-by-case basis.

Smoking area is available in the backyard.

The main entrance will be used between 8:00 a.m. and 9:00 p.m. If the patient is rejecting, the family will be notified and a staff member will allow the family to enter the facility. Use the intercom and a staff member will let you in.

Print patient name/authorized agent: _____ Date: _____

Signature of patient/authorized agent: _____

Witness: _____

Date: _____